

Anyone with information warranting a timely warning should report the circumstances to Campus Security (562-4215) or in Room 105M.

3. Policies for preparing the annual disclosure of crime statistics

The Vice President for Student Services prepares this report to comply with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. The full text of this report can be located on our web site at <http://www.clinton.edu/StudentServices/>. This report is prepared in cooperation with our Captain of Security, College Nurse and local law enforcement agencies.

Campus crime, arrest and referral statistics include those reported by Campus Security, designated campus officials (including but not limited to Vice Presidents, Department Heads, College Nurse and Faculty Student Association (FSA) personnel associated with managing residence halls). These statistics may include crimes that have occurred in private residences or businesses and are not required by law. Counseling and Advisement staff, as well as the College Nurse, inform clients of the procedures to report crime to Campus Security on a voluntary or confidential basis, should they feel it is in the best interest of the student.

Each year an email notification is made to all enrolled students that provides the web site to access this report. Faculty and staff receive a similar email with the web site provided. Copies of this report may be obtained through the Office of the Vice President for Student Services, room 227 M, (518) 562-4120. The web site address is made available to all CCC employment applicants.

4. Voluntary confidential reporting and limited voluntary confidential reporting

Voluntary Confidential Reporting

Clinton Community College does not have a policy for confidential reporting procedures.

Limited Voluntary Confidential Reporting

Clinton Community College's Office of Campus Security encourages anyone who is the victim or witness to any crime to promptly report the incident to the police. Because police reports are public record under state law, we cannot hold reports of crime in confidence. Confidential reports for purpose of inclusion in the annual disclosure of crime statistics can generally be made to other CCC campus security staff or administrative personnel as identified below. Confidential reports of crime may also be made by calling Campus Security at 562-5215.

| | |
|-------------------------------------|----------|
| Campus Security | 562-5215 |
| Vice President for Student Services | 562-4120 |
| Vice President for Administration | 562-4130 |
| Vice President for Academic Affairs | 562-4110 |
| College Nurse | 562-4129 |
| Director of Human Resources | 562-4138 |

5. Security of campus facilities and access to campus facilities

Facilities of the College should be used for purposes for which they were designed and according to the following activity-based priorities:

1. Academic Programs.
2. Extra-Curricular Programs, including Athletics.
3. College Affiliated Groups (Foundation, Alumni, etc.).
4. Non-College Group Functions.

Because of schedule problems, it is possible that late requests from high-priority groups may need to be rejected in favor of commitments to lower-priority groups. This requires the need for centralized and early scheduling of all College and College-related activities.

The use of College facilities shall be generally limited to groups engaged in educational, cultural, or charitable activities. Use by groups for purposes which are primarily profit-oriented are not to be permitted. This, however, does not rule out educational activities which may also enhance the user's profit potential. An example of this would be training sessions or classes for member of a professional group or trade association designed to enable the participant to serve society more effectively.

Approval on applications may be given, provided:

1. The activity does not conflict with regularly scheduled activities of the College or specially planned events or programs not regularly scheduled but approved by the administration. Generally, requests for use of facilities on Sundays or during College vacation periods will not be approved.
2. The primary function of the group is educational or cultural. The group of activity may not be primarily social, fund raising, political or religious, or a political action group.
3. The group has adequate leadership and supervision to ensure adherence to College regulations.

Procedures

To promote consistency, all requests from off-campus groups shall go initially to the Director of Buildings and Grounds who will determine whether the group is eligible. All applications must be completed on a form provided by the Director for each time the use of a facility is desired. Each Applicant will be reviewed separately. All requests shall be submitted in a timely manner.

A contract shall be signed by the user which spells out the obligations of both parties, including charges. When required by the Vice President for Administration, a certificate of insurance shall be provided by any group using space.

The College does not permit smoking, drinking or eating in any classrooms. Alcoholic beverages are not permitted on campus, unless specific permission is requested from and granted by the Board of Trustees (see Policy 1500). Nothing may be sold, given, exhibited or displayed in connection with the use of facilities unless written permission has been requested by the organization and permission granted by the Vice President for Administration.

Campus security regularly patrols the grounds for lighting and security issues. The residence halls also have security staff in place to monitor safety related issues.

6. Campus security authority and jurisdiction

Campus Security is provided by Securitas. Campus Security officers are to act as referral agents to local law enforcement and to campus officials, and may make referrals to the campus judicial process through the Vice President for Student Services. Campus Security personnel do not have the power to arrest.

Criminal offenses are reported to the local police for their investigation. Campus Security personnel do maintain close communication with local law enforcement agencies.

All crime victims and witnesses are strongly encouraged to immediately report the crime to Campus Security Office and the appropriate police agency. Prompt reporting will assure timely warning notices on-campus and timely disclosure of crime statistics.

7. General procedures for reporting a crime or emergency

Community members, students, faculty, staff, and guests are encouraged to report all crimes and safety related incidents to campus security in a timely manner.

To report a crime or emergency on the Main Campus contact security at (518) 562-4215, or in the residence halls at (518) 324-9577.

All incident reports are referred to the Office of the Vice President for Student Services for review and potential disciplinary action.

If assistance is needed from the local police agencies, they will be contacted. If a rape or sexual assault e

When time is of the essence, information is released to the college community through security “timely warning” alerts posted throughout campus and via direct e-mail announcements to students, faculty and staff.

10. Crime prevention programs

Crime prevention programs and programs addressing individual safety are offered by various campus offices throughout the year. Resident Assistants regularly offer programs on personal health, wellness, and safety as part of their programming requirement in the residence halls.

Campus Security offers an campus escort program of

Further information on the legal ramifications of drug and alcohol abuse, including the Student Rights and Responsibilities document and the text of Public Law 101-226, is available in the college library and in the Vice President for Student Services office. Violators are subject to college disciplinary action and possible criminal prosecution.

14. Alcohol and substance abuse information

Prevention Programs

Clinton Community College has developed a program to prevent the illicit use of drugs and the abuse of alcohol by students, faculty and staff. The program provides services related to drug use and abuse including making available informational materials, educational programs, and referrals coordinated through the Office of Counseling and Advisement.

Local, State & Federal Legal Sanctions Governing Alcohol

The State of New York sets 21 as the minimum age to purchase or possess any alcoholic beverage. Specific ordinances regarding violations of alcohol laws are available from the Office of Campus Security. A violation of any law regarding alcohol is also a violation of the College's Code of Student Conduct and will be treated as a separate disciplinary matter by the College.

15. Sexual assault prevention and response

The College educates the student community about sexual assaults and date rape through Fall programming offered through the Office of Counseling and Advisement. The Counseling and Advisement Office, in collaboration with the Coordinator of the Violence Against Women Project (funded by a grant through the Department of Justice) also offers programs on sexual assault education upon request from students, faculty or staff. Literature on date rape education, risk reduction and the college's response is available at the Office of Counseling and Advisement and the Health Office.

If you are a victim of a sexual assault, your first priority should be to get to a place of safety. You should then obtain any necessary medical treatment. Victims of a sexual assault are encouraged to report the incident in a timely manner. Time is a critical factor for evidence collecting and preservation. An assault should be reported directly to a College administrator and/or a member of the Residence Life staff (if involving a residential student). Filing a police report will not obligate the victim to prosecute, nor will it subject the victim to scrutiny or judgmental opinions from officers. Filing a police report will ensure that a victim receives the necessary medical treatment, provide for the opportunity to collect evidence, and assure that the victim has access to free confidential counseling. In all cases, college personnel will assist students in notifying authorities if requested.

When a sexual assault occurs, Campus Security will notify the local police who will take over the investigation should the student wish to complete a formal report with the police. Students will have counseling services available to them off campus and the Counseling and Advisement staff would make a referral to an off campus agency should that be requested of them. Should a student request a change in their course section or residence hall room these requests will be accommodated.

College disciplinary proceedings, as well as special guidelines for cases involving sexual misconduct, are detailed in the Student Handbook. The Handbook provides, in part, that the accused and the

accuser are entitled to the same opportunities to have others present (who have no formal legal training) during the hearing. Both the victim and the accused will be informed of the outcome of the hearing. A student found guilty of violating the College's sexual misconduct policy could be both criminally prosecuted and suspended or expelled from the College for the first offense.

16. Three year campus crime statistics for the 2006 calendar year

Criminal Offenses

| | | | |
|---|------|------|------|
| Criminal Offenses-On Campus | 2004 | 2005 | 2006 |
| a. Murder/Non-negligent Manslaughter | 0 | 0 | 0 |
| b. Negligent Manslaughter | 0 | 0 | 0 |
| c. Sex Offenses-Forcible | 1 | 3 | 1 |
| d. Sex Offenses-Non-forcible | 0 | 0 | 0 |
| e. Robbery | 0 | 0 | 0 |
| f. Aggravated Assault | 0 | 0 | 0 |
| g. Burglary | 1 | 5 | 2 |
| h. Motor Vehicle Theft | 0 | 0 | 0 |
| i. Arson | 0 | 0 | 0 |
| Criminal Offenses-On-Campus Residence Halls | 2004 | 2005 | 2006 |
| a. Murder/ Non-negligent Manslaughter | 0 | 0 | 0 |
| b. Negligent Manslaughter | 0 | 0 | 0 |
| c. Sex Offenses-Forcible | 1 | 3 | 1 |
| d. Sex Offenses-Non-forcible | 0 | 0 | 0 |
| e. Robbery | 0 | 0 | 0 |
| f. Aggravated Assault | 0 | 0 | 0 |
| g. Burglary | 1 | 5 | 1 |
| h. Motor Vehicle Theft | 0 | 0 | 0 |
| i. Arson | 0 | 0 | 0 |
| Criminal Offenses-Public Property | 2004 | 2005 | 2006 |
| a. Murder/ Non-negligent Manslaughter | 0 | 0 | 0 |
| b. Negligent Manslaughter | 0 | 0 | 0 |
| c. Sex Offenses-Forcible | 0 | 0 | 0 |
| d. Sex Offenses-Non-forcible | 0 | 0 | 0 |
| e. Robbery | 0 | 0 | 0 |
| f. Aggravated Assault | 0 | 0 | 0 |
| g. Burglary | 0 | 0 | 0 |
| h. Motor Vehicle Theft | 0 | 0 | 0 |
| i. Arson | 0 | 0 | 0 |

Hate Offenses

| Hate Offenses-On Campus | 2004 | 2005 | 2006 |
|---------------------------------------|------|------|------|
| a. Murder/ Non-negligent Manslaughter | 0 | 0 | 0 |
| b. Negligent Manslaughter | 0 | 0 | 0 |
| c. Sex Offenses-Forcible | 0 | 0 | 0 |
| d. Sex Offenses-Non-forcible | 0 | 0 | 0 |
| e. Robbery | 0 | 0 | 0 |
| f. Aggravated Assault | 0 | 0 | 0 |
| g. Burglary | 0 | 0 | 0 |

Arrests

| Arrests-On Campus | 2004 | 2005 | 2006 |
|-------------------------------|------|------|------|
| a. Illegal Weapons Possession | 1 | 1 | 1 |
| b. | | | |