

Annual Security Report  
Clinton Community College  
September, 2006

Introduction

Clinton Community College recognizes the importance of keeping our students, faculty and staff safe and healthy. The college's Health, Safety and Security Committee is tasked annually with reviewing campus policies and procedures regarding the Health, Safety and Security of students, faculty and staff. The committee membership is:

Nicole Allen (chair)  
Angela Alphonso  
Carole Amsterlaw  
Bernie Bushey  
Jennifer Carlo  
Sharon Columbus  
Ken Duffy  
Kristen Howe  
Alan Kirby  
Michael Lawliss  
Diane Merkel  
Chrisa O'Connell  
Mark Silver  
Steve St. Onge, Ph.D. (ex-officio)

As required by 1998 Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, this report describes Clinton Community College's policies and procedures for documenting and reporting criminal activity at Clinton Community College. These data includes residence halls and property owned by the Faculty Student Association Incorporated of Clinton Community College. Included in this report are the campus crime statistics for 2005.

**1. Procedures for the reporting of criminal actions or other campus emergencies**

Contact Campus Security (562-4215) or in Room 105M (non-emergencies), dial 9-1-1 (emergencies only). Any suspicious activity should be reported to Campus Security. In addition, you may report a crime to the following areas:

Vice President for Student Services	562-4120	227 Main Building
Vice President for Administration	562-4130	224 Main Building
College Nurse	562-4129	149 Main Building
Director of Human Resources	562-4138	225 Main Building

**2. Procedure for making timely warnings to members of the campus community**

In the event that a situation arises, either on or off campus, that, in the judgment of the Vice President of Student Services and Captain of Security, constitutes an ongoing or continuing threat, a campus wide "timely warning" will be issued. The warning will be issued through the college email system to

students, faculty and staff by the Vice President for Student Services and will be posted on campus and in the campus residence halls as is appropriate.

Anyone with information warranting a timely warning should report the circumstances to Campus Security (562-4215) or in Room 105M.

### **3. Policies for preparing the annual disclosure of crime statistics**

The Vice President for Student Services prepares this report to comply with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. The full text of this report can be located on our web site at <http://www.clinton.edu/StudentServices/>. This report is prepared in cooperation with our Captain of Security, College Nurse and local law enforcement agencies.

Campus crime, arrest and referral statistics include those reported by Campus Security, designated campus officials (including but not limited to Vice Presidents, Department Heads, College Nurse and Faculty Student Association (FSA) personnel associated with managing residence halls). These statistics may include crimes that have occurred in private residences or businesses and are not required by law. Counseling and Advisement staff, as well as the College Nurse, inform clients of the procedures to report crime to Campus Security on a voluntary or confidential basis, should they feel it is in the best interest of the student.

Each year an email notification is made to all enrolled students that provides the web site to access this report. Faculty and staff receive a similar email with the web site provided. Copies of this report may be obtained through the Office of the Vice President for Student Services, room 227 M, (518) 562-4120. The web site address is made available to all CCC employment applicants.

### **4. Voluntary confidential reporting and limited voluntary confidential reporting**

#### **Voluntary Confidential Reporting**

Clinton Community College does not have a policy for confidential reporting procedures.

#### **Limited Voluntary Confidential Reporting**

Clinton Community College's Office of Campus Security encourages anyone who is the victim or witness to any crime to promptly report the incident to the police. Because police reports are public record under state law, we cannot hold reports of crime in confidence. Confidential reports for purpose of inclusion in the annual disclosure of crime statistics can generally be made to other CCC campus security staff or administrative personnel as identified below. Confidential reports of crime may also be made by calling Campus Security at 562-5215.

Campus Security	562-5215
Vice President for Student Services	562-4120
Vice President for Administration	562-4130
Vice President for Academic Affairs	562-4110
College Nurse	562-4129
Director of Human Resources	562-4138

**5. Security of campus facilities and access to campus facilities**

Campus security regularly patrols the grounds for lighting and security issues. The residence halls also have security staff in place to monitor safety related issues.

**6. Campus security authority and jurisdiction**

Campus Security is provided by Securitas. Campus Security officers are to act as referral agents to local law enforcement and to campus officials, and

When time is of the essence, information is released to the college community through security “timely warning” alerts posted throughout campus and via direct e-mail announcements to students, faculty and staff.

**10. Crime prevention programs**

Crime prevention programs and programs addressing individual safety are offered by various campus offices throughout the year. Resident Assistants

Further information on the legal ramifications of drug and alcohol abuse, including the Student Rights and Responsibilities document and the text of Public Law 101-226, is available in the college library and in the Vice President for Student Services office. Violators are subject to college disciplinary action and possible criminal prosecution.

#### **14. Alcohol and substance abuse information**

##### Prevention Programs

Clinton Community College has developed a program to prevent the illicit use of drugs and the abuse of alcohol by students, faculty and staff. The program provides services related to drug use and abuse including making available informational materials, educational programs, and referrals coordinated through the Office of Counseling and Advisement.

##### Local, State & Federal Legal Sanctions Governing Alcohol

The State of New York sets 21 as the minimum age to purchase or possess any alcoholic beverage. Specific ordinances regarding violations of alcohol laws are available from the Office of Campus Security. A violation of any law regarding alcohol is also a violation of the College's Code of Student Conduct and will be treated as a separate disciplinary matter by the College.

#### **15. Sexual assault prevention and response**

The College educates the student community about sexual assaults and date rape through Fall programming offered through the Office of Counseling and Advisement. The Counseling and Advisement Office, in collaboration with the Coordinator of the Violence Against Women Project (funded by a grant through the Department of Justice) also offers programs on sexual assault education upon request from students, faculty or staff. Literature on date rape education, risk reduction and the college's response is available at the Office of Counseling and Advisement and the Health Office.

If you are a victim of a sexual assault, your first priority should be to get to a place of safety. You should then obtain any necessary medical treatment. Victims of a sexual assault are encouraged to report the incident in a timely manner. Time is a critical factor for evidence collecting and preservation. An assault should be reported directly to a College administrator and/or a member of the Residence Life staff (if involving a residential student). Filing a police report will not obligate the victim to prosecute, nor will it subject the victim to scrutiny or judgmental opinions from officers. Filing a police report will ensure that a victim receives the necessary medical treatment, provide for the opportunity to collect evidence, and assure that the victim has access to free confidential counseling. In all cases, college personnel will assist students in notifying authorities if requested.

When a sexual assault occurs, Campus Security will notify the local police who will take over the investigation should the student wish to complete a formal report with the police. Students will have counseling services available to them off campus and the Counseling and Advisement staff would make a referral to an off campus agency should that be requested of them. Should a student request a change in their course section or residence hall room these requests will be accommodated.

College disciplinary proceedings, as well as special guidelines for cases involving sexual misconduct, are detailed in the Student Handbook. The Handbook provides, in part, that the accused and the



Hate Offenses-On Campus	2003	2004	2005
a. Murder/ Non-negligent Manslaughter	0	0	0
b. Negligent Manslaughter	0	0	0
c. Sex Offenses-Forcible	0	0	0
d. Sex Offenses-Non-forcible	0	0	0
e. Robbery	0	0	0
f. Aggravated Assault	0	0	0
g. Burglary	0	0	0
h. Motor Vehicle Theft	0	0	0
i. Arson	0	0	0
j. Any Other Crime Involving Bodily Injury	0	0	0

Hate Offenses-On Campus Residence Halls	2003	2004	2005
a. Murder/ Non-negligent Manslaughter	0	0	0
b. Negligent Manslaughter	0	0	0
c. Sex Offenses-Forcible	0	0	0
d. Sex Offenses-Non-forcible	0	0	0
e. Robbery	0	0	0
f. Aggravated Assault	0	0	0
g. Burglary	0	0	0
h. Motor Vehicle Theft	0	0	0
i. Arson	0	0	0
j. Any Other Crime Involving Bodily Injury	0	0	0

Hate Offenses-Public ProperIT0	g(P	MCID	8	BDC	BT/TT0	1	Tf12
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Arrests-On Campus	2003	2004	2005
a. Illegal Weapons Possession	0	1	1
b. Drug Law Violations	0	1	0
c. Liquor Law Violations	0	0	0
Arrests- On Campus Residence Halls			
a. Illegal Weapons Possession	0	0	0
b. Drug Law Violations	0	1	0
c. Liquor Law Violations	0	0	0
Disciplinary Actions/Judicial Referrals On Campus			
a. Illegal Weapons Possession	0	0	0
b. Drug Law Violations	0	3	4
c. Liquor Law Violations	25	36	81
Disciplinary Actions/Judicial Referrals (Public Property)			
a. Illegal Weapons Possession	0	0	0
b. Drug Law Violations	0	0	0
c. Liquor Law Violations	0	0	0