



SECRETARY TO THE BOARD:

Tammy M. Villanueva.

**A motion to return to Regular Session was made by Mr. Parker. Second by Mr. Redden.**

MINUTES  
OF  
REGULAR SESSION  
OF  
BOARD OF TRUSTEES  
CLINTON COMMUNITY COLLEGE  
HELD TUESDAY, JUNE 6, 2023 AT 5:28 PM  
MOORE BUILDING - BOARDROOM  
CLINTON COMMUNITY COLLEGE  
PLATTSBURGH, NEW YORK

BOARD OF TRUSTEES MEMBERS PRESENT:

David Favro, Chairperson; Nina Coolidge, Vice Chairperson; Mark Leta, Treasurer; Bernie Bassett, Rolla Parker, John Redden, and Elizabeth Vicencio





**RESOLUTION NO. 92 (2022-2023)**

THE BOARD OF TRUSTEES OF CLINTON COMMUNITY COLLEGE HEREBY APPROVES THE REAPPOINTMENT OF SHARON WALDENMAIER, ASSISTANT BURSAR, EFFECTIVE SEPTEMBER 1, 2023 THROUGH AUGUST 31, 2024.

Motion by Mr. Redden, second by Mr. Bassett, and carried by members present as recommended by President Kowal.

**RESOLUTION NO. 93 (2022-2023)**

THE BOARD OF TRUSTEES OF CLINTON COMMUNITY COLLEGE HEREBY APPROVES THE REAPPOINTMENT OF SEAN WRIGHT, PC SPECIALIST, EFFECTIVE SEPTEMBER 1, 2023 THROUGH AUGUST 31, 2024.

Motion by Mrs. Coolidge, second by Ms. Vicencio, and carried by members present as recommended by President Kowal.

**RESOLUTION NO. 94 (2022-2023)**

THE BOARD OF TRUSTEES OF CLINTON COMMUNITY COLLEGE HEREBY APPROVES THE APPOINTMENT OF COREEN PIEKARSKI, ADMINISTRATIVE ASSISTANT TO INSTITUTIONAL ADVANCEMENT, EFFECTIVE MAY 15, 2023 THROUGH AUGUST 31, 2023 WITH AN HOURLY RATE

**RESOLUTION NO. 98 (2022-2023)**

THE BOARD OF TRUSTEES OF CLINTON COMMUNITY COLLEGE HEREBY APPROVES THE MEMORANDUM OF AGREEMENT BY AND BETWEEN CLINTON COMMUNITY COLLEGE AND THE FACULTY ASSOCIATION, DATED MAY 24, 2023 THAT PROVIDES BENJAMIN GREENLEE WITH AN APPOINTMENT PERIOD OF JANUARY 30, 2023 THROUGH DECEMBER 15, 2023. THIS AGREEMENT IS NON-PRECEDENT SETTING.

Motion by Mr. Parker, second by Mr. Redden, and carried by members present as recommended by President Kowal.

**RESOLUTION NO. 99 (2022-2023)**

THE BOARD OF TRUSTEES OF CLINTON COMMUNITY COLLEGE HEREBY APPROVES THE APPOINTMENT OF DEVIN BRASSARD, ADMISSIONS ADVISOR, EFFECTIVE JUNE 26, 2023 THROUGH AUGUST 31, 2023 WITH A PRORATED ANNUAL SALARY OF \$42,542 (Forty-two thousand five hundred and forty-two dollars).

Motion by Ms. Vicencio, second by Mr. Redden, and carried by members present as recommended by President Kowal.

**RESOLUTION NO. 100 (2022-2023)**

THE BOARD OF TRUSTEES OF CLINTON COMMUNITY COLLEGE HEREBY APPROVES THE APPOINTMENT OF KELSEY HULBERT, ASSISTANT DIRECTOR OF COLLEGE RELATIONS, EFFECTIVE JUNE 12, 2023 THROUGH AUGUST 31, 2023 WITH A PRORATED ANNUAL SALARY OF \$40,000 (Forty thousand dollars).

Motion by Mrs. Coolidge, second by Mr. Bassett, and carried by members present as recommended by President Kowal.

ADMINISTRATION REPORTS

GENERAL REPORT & ADMINISTRATIVE REPORTS.....President Kowal

Dr. Kowal shared the following information:

1. We had a lot of activity on campus the last few weeks of the semester:
  - a. Education Champion Fundraiser
  - b. Graduation
  - c. Nursing Pinning/Capping with special guest speaker Melissa Gooley from Hudson Headwaters
  - d. Chancellor's visit on May 1
  - e. Michelin visit on May 2
  - f. May 11 – ADK Career Connect
  - g. May 15 – Malone Middle School visit
  - h. Nursing Advisory Meeting – their was discussion on using Hudson Headwaters for clinicals, discussed TEAS test and using scholarship to help cover cost
2. We are up 109 applications compared to same time as last year; up 17 acceptances; down in registered students.
3. Summer 2023 – up continuing students; down new students
4. Fall 2023 – down continuing and new students (note is to add enrollment data to board packet)
5. Happy to have two important positions filled tonight; searches still in progress are Institutional Advancement openings, typist, IAM positions and Controller.
6. AUI submitted yesterday

ADMINISTRATIVE REPORTS: Cabinet Members shared they were available for questions.

REPORT OF THE FINANCE COMMITTEE.....MR. LETA, CHAIR  
The Finance Committee met at 4:00 pm today and the 21/22 audit was presented to the committee. He thanked the staff that helped with the audit. Mr. Leta also noted that the COVID money will be coming to an end. Also discussed was the transition and hiring of a new Controller. Next meeting has been scheduled for June 27 at 4:00 pm with a presentation of the 2023/2024 budget.

REPORT OF BUILDINGS & GROUNDS COMMITTEE.....MR. FAVRO, CHAIR  
Mr. Favro indicated we are getting closer to receiving DASNY funds and beginning project on the McKinley Cottage. He also noted there were no on-campus accidents last month.

REPORT FROM STUDENT TRUSTEE/STUDENT SENATE.....MS. MARTIN  
Trustee Martin was not in attendance.

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**FEE**

*Student Activity Fee per credit hour (13 credit maximum)	\$10
*Technology/Portal Fee - per credit hour (15 credit maximum)	\$25
*Athletic Fee - per credit hour	\$8
Distance Learning Fee - per credit hour	\$20
Nursing Central from Unbound Medicine App	\$215
Proficiency Exam/Portfolio Review - per credit hour	\$80
Insurance: (Nursing malpractice) per academic year	\$10
Payment Plan Fee	\$40
Late Payment Fee	\$25
Matriculation Fee	\$35
Non-New York State Student Capital Annual Revenue Fee	
FT Student (\$300/annual)	\$300
Per credit hour for PT Student (\$10/credit hr)	\$10

**OTHER CHARGES:**

Parking Fines: Handicapped or fire zone violations	\$125
All other parking violations	\$25
Library Fees:	
Cataloging fee for lost items	Replacement Cost
Lost Book/Media exact replacement	Actual cost
Lost Book/Media replacement processing fee	\$10
Diploma replacement	\$12
Student ID replacement	\$10
CCC Alumni Association Dues (\$10 Fall and Spring Semesters) per academic year	\$20
Students may request a refund of the fee; CAP students will be excluded	
Students pay maximum of \$40 to reach lifetime membership	
<del>Off-site CAP students are excluded from all lab fees, alumni dues, student activity, and technology/portal fees.</del>	
* Mandatory fee for all non-CAP students	

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**RESOLUTION NO. 103 (2022-2023)**

**BOARD OF TRUSTEES OF CLINTON COMMUNITY COLLEGE HEREBY RESOLVE THAT UPON RECOMMENDATION OF COLLEGE ATTORNEY, JACQUELINE KELLEHER, DAVID FAVRO, BOARD CHAIRPERSON AND JOHN KOWAL, PRESIDENT, MAY SIGN THE CONTRACT AGREEMENT BETWEEN CLINTON COMMUNITY COLLEGE, THE CLINTON COUNTY LEGISLATURE AND THE CLINTON COMMUNITY COLLEGE FACULTY ASSOCIATION. THIS AGREEMENT SHALL INCLUDE APPROVAL OF REVISIONS TO APPENDIX G:**

Board of Trustees of Clinton Community College resolves that upon the recommendation of the College Attorney, Jacqueline Kelleher; David Favro, Board Chairperson and John Kowal, President may sign the contract agreement between Clinton Community College, The Clinton County Legislature and the Clinton Community College Faculty Association, effective September 1, 2017 through August 31, 2024, and directs President Kowal to forward a copy of the agreement to the Clinton County Legislature.

Motion by Mr. Bassett, seconded by Mr. Parker and carried by Members present, that the Board of Trustees of Clinton Community College hereby accept the contract agreement between Clinton Community College, the Clinton County Legislature and the Clinton Community College Faculty Association.

Upon roll call vote the Ayes and Nays were as follows:

Mr. Bassett- aye	Mr. Parker – aye
Mrs. Coolidge- aye	Mr. Redden – aye
Mr. Leta - aye	Ms. Vicencio - aye
Ms. Martin – absent, not voting	Mr. Favro – aye
Ms. Momot – absent, not voting	

**NEXT MEETING:** June 27, 2023

**ADJOURNMENT:**

Motion by Mr. Parker, second by Mr. Bassett

**FA The Clinton Community College Faculty Association**

FOR IMMEDIATE RELEASE – April 15, 2023

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**CLINTON COMMUNITY COLLEGE’S FACULTY ASSOCIATION ANNOUNCE A  
UNANIMOUS “VOTE OF NO CONFIDENCE” IN JOHN KOWAL, PRESIDENT.**

