

MINUTES
OF
REGULAR MEETING
OF
BOARD OF TRUSTEES
CLINTON COMMUNITY COLLEGE
HELD TUESDAY, JANUARY 24, 2023 AT 5:00 PM
MOORE BUILDING, ROOM 228
CLINTON COMMUNITY COLLEGE
PLATTSBURGH, NEW YORK

BOARD OF TRUSTEES MEMBERS PRESENT:

David Favro, Chairperson; Nina Coolidge, Vice Chairperson; Mark Leta, Treasurer; Bernie Bassett, Devi Momot, Rolla Parker and Elizabeth Vicencio

BOARD OF TRUSTEES MEMBERS ABSENT (EXCUSED):

Kristy Martin, Student Trustee

ADMINISTRATORS PRESENT:

John Kowal, President; Carey Goyette, Vice President, Academic Affairs; Anna Miarka-Grzelak, Dean of Enrollment Management; John Borner, Dean of Student Affairs; Chris Chamars, Ex. Director for Institutional Advancement; Ronald Graham, College Controller; Jay LePage, HR Director

SECRETARY TO THE BOARD:

Tammy M. Villanueva

CALL TO ORDER:

Chairperson Favro called the meeting to order at 5:02 pm. Chairman Favro asked for attendance to be taken. Quorum reached.

PUBLIC COMMENT: Darcy Purick, President, Non-teaching Professionals Coalition, shared her gratitude to those involved for working on the contract and that it was a long time coming and hopes that the resolution passes. She also spoke, on behalf of the Coalition, about Dean Anna Miarka-Grzelak leaving and spoke of her innovation to foster and increase enrollment and how she always advocated for her staff in the Coalition unit.

PRESENTATION: None

APPROVAL OF MINUTES

RESOLUTION N3e1 0 0 612JTJa89(hw)990 612 792 reW4s TJ0 G[R]5(E)4(SOr)- nBe 6100097EMCP MID 21BDQ.00

RESOLUTION NO. 45 (2022-2023)

THE BOARD OF TRUSTEES OF CLINTON COMMUNITY COLLEGE HEREBY APPROVES THE APPOINTMENT OF NEIL EPSTEIN, INTERIM ADMISSIONS ADVISOR, EFFECTIVE JANUARY 25, 2023 THROUGH AUGUST 31, 2023 WITH AN ANNUALIZED SALARY OF FORTY-SEVEN THOUSAND SEVEN HUNDRED AND EIGHTEEN DOLLARS (\$47,718.00), PRORATED.

Motion by Mrs. Coolidge, second by Mr. Leta, and carried by members present as recommended by President Kowal.

RESOLUTION NO. 46 (2022-2023)

THE BOARD OF TRUSTEES OF CLINTON COMMUNITY COLLEGE HEREBY APPROVES THE APPOINTMENT OF MARY HEBERT, ON-CALL TYPIST, EFFECTIVE JANUARY 25, 2023. RATE OF PAY, PER CSEA CONTRACT WILL BE \$18.3911 PER HOUR FOR A MAXIMUM OF 17.5 HOURS PER WEEK/910 HOURS PER YEAR.

Motion by Mr. Leta, second by Ms. Vicencio, and carried by members present as recommended by President Kowal.

RESOLUTION NO. 47 (2022-2023)

THE BOARD OF TRUSTEES OF CLINTON COMMUNITY COLLEGE HEREBY APPROVES THE APPOINTMENT OF BENJAMIN GREENLEE, TEMPORARY FULL-TIME ASSISTANT PROFESSOR OF ENGLISH, EFFECTIVE FOR THE SPRING 2023 SEMESTER (JANUARY 30-MAY 19, 2023) AT A PRORATED ANNUAL SALARY OF FORTY-SEVEN THOUSAND THREE HUNDRED NINETY-THREE DOLLARS (\$47,393.00).

Motion by Mr. Parker, second by Mr. Leta, and carried by members present as recommended by President Kowal.

RESOLUTION NO. 48 (2022-2023)

BOARD OF TRUSTEES OF CLINTON COMMUNITY COLLEGE HEREBY APPROVE THE MEMORANDUM OF AGREEMENT BY AND BETWEEN CLINTON COMMUNITY COLLEGE AND THE NON-TEACHING PROFESSIONALS COALITION OF CLINTON COMMUNITY COLLEGE IN REGARD TO AN AGREEMENT THAT NON-TEACHING PROFESSIONALS COALITION WILL BE CLASSIFIED NON-EXEMPT WITH THE NORMAL WORK WEEK FOR FULL-TIME EMPLOYEES OF 35 HOURS. STRAIGHT PAY WILL BE PAID FOR WORKING OVER 35 HOURS UP TO 40 HOURS IN A WORK WEEK. TIME AND A HALF WILL BE PAID FOR ANY TIME OVER 40 HOURS. Note that only one position/person will remain at Exempt status due to computer legal terms.

Motion by Mr. Parker, second by Mr. Bassett, and carried by members present as recommended by President Kowal.

RESOLUTION NO. 49 (2022-2023)

BOARD OF TRUSTEES OF CLINTON COMMUNITY COLLEGE HEREBY APPROVE THE MEMORANDUM OF AGREEMENT BY AND BETWEEN CLINTON COMMUNITY COLLEGE AND THE CLINTON COMMUNITY COLLEGE FACULTY ASSOCIATION IN REGARD TO THE APPOINTMENT OF MAGGIE COURSON AS EARLY COLLEGE PATHWAYS COORDINATOR EFFECTIVE SPRING 2023 THROUGH FALL 2024. THE COMPENSATION FOR THIS APPOINTMENT WILL BE 6 CREDITS PER SEMESTER.

Motion by Ms. Vicencio, second by Mr. Parker, and carried by members present as recommended by President Kowal.

MINUTES
OF
EXECUTIVE SESSION
OF
BOARD OF TRUSTEES

RESOLUTION NO. 52 (2022-2023)

BOARD OF TRUSTEES OF CLINTON COMMUNITY COLLEGE HEREBY AUTHORIZES CHANGES TO EXISTING PETTY CASH FUNDS.

Motion by Mr. Parker, second by Mr. Leta, and carried by Members present, that the following resolution be adopted:

WHEREAS it has been determined that the Center for Community & Workforce Development (CCWD) be absolved of existing petty cash funds in the amount of \$100 and fund be deposited into operating account

THEREFORE, BE IT RESOLVED, that the Board of Trustees of Clinton Community College authorizes that CCWD **absolve** having petty cash funds of \$100, to be deposited into operating account, and acknowledge that as of this resolution, petty cash funds of \$700 are as follows:

Bursar's Office Petty Cash: \$475 Change
 \$ 25 Petty Cash

Post Office Petty Cash: \$200 Business Reply

Upon roll call vote the Ayes and Nays were as follows:

Mr. Bassett - aye	Ms. Momot - aye
Mrs. Coolidge - aye	Mr. Parker - aye
Mr. Leta - aye	Ms. Vicencio - aye
Ms. Martin – absent, not voting	Mr. Favro - aye

NEXT MEETING: February 28, 2023

ADJOURNMENT:

Motion by Mr. Parker, second by Mr. Bassett, that the meeting adjourn. Meeting adjourned at 6:37 PM.

RECORDED BY

Tammy M. Villanueva

RESPECTFULLY SUBMITTED BY

David N. Favro